



Submitting to the NOTL Writers' Circle

1. Use an easy-to-read 12 pt. font (Times New Roman, Arial, etc.)
2. Double space
3. Number the pages
4. In the header, include your name, title of the work and your email address
5. Edit before submitting – read it aloud, use an editing program, give it time before submitting
***tip: don't double space after periods
6. If it's part of a larger work, provide us with context (i.e., this is the opening chapter for my YA novel; this is the third chapter in my SCI-FI novel; this is a short story...)
7. If it's part of a larger work, provide us with a short summary of the previous events
8. Tell us if you have a specific concern you'd like help with: (i.e., does this fight scene make sense? Can you visualize the setting? Do you know which character is talking? Tell us if you're open to technical suggestions (e.g., grammar, spelling, etc.)
9. Please:
 - No editing changes/revisions after you've submitted
 - No photos
 - Save the work as a word document before submitting
 - Keep it under 2500 words
 - Let us know how we can help

NOTL WC Newsletter

*** To ensure you're receiving our newsletter, and able to open the submissions, please add info@notlwriterscircle to your contact list. We use a professional mass newsletter mailing program and home computers/devices often send them to 'spam/promotions/junk' mailboxes. There is no virus attached to our newsletter, no hidden advertising. You can also click the 'confirm' box on the newsletter to ensure it goes directly to your mailbox.